

**Bylaws of  
Hancock Soccer Association  
Findlay, Ohio – U.S.A.**

**Approved: November 18, 2006**

**Effective: January 1, 2007**

# HANCOCK SOCCER ASSOCIATION BYLAWS

Effective January 1, 2007

## ARTICLE I - GENERAL

### Section I - Name

The name of this organization shall be the Hancock Soccer Association (HSA). The organization is structured into a recreational division known as "Recreational HSA" and a competitive club division known as the "Findlay Soccer Club HSA".

### Section II - Purpose

The purpose of this organization shall be to develop, promote, and administer the game of soccer in the Hancock District and its surrounding areas. HSA achieves its purpose by:

- Encouraging the development of both the recreational and competitive divisions and ensuring that soccer is made available to all.
- Encouraging the development and practice of good sportsmanship.
- Developing the principles of fair play and building good character.
- Promoting the growth of soccer.
- Instructing, training and educating players, coaches, referees, managers, administrators, league and club officers to develop and improve their abilities.

### Section III - Government

HSA shall be governed by the Board of Directors (described in Article III).

### Section IV - Property

All items of property purchased by the HSA treasury are the property of the HSA, and shall be managed and accounted for by the Board of Directors.

## ARTICLE II - MEMBERSHIP

### Section I - Player Membership

HSA recreational and competitive membership shall be open to all Hancock County and surrounding area residents.

Applications for membership must be accompanied by the registration fee and registration form. No player may participate on any HSA team without being properly registered. A legal guardian must sign the waiver on the registration form in order for the child to be registered.

### Section II - Voting Membership

Voting member shall be a parent of a properly registered minor player, a registered adult player who is 18 years of age or older, a coach, a carded team manager, or a director. The members of the Board of Directors, and the members of the Competitive and Recreational Division directors are also voting members. No more than one vote per member. The Board of Directors of HSA shall consist of the following voting members of HSA as listed in the Constitution (1 vote each).

### Section III - Non-Voting Membership

Non-voting members shall be:

All registered youths under 18 years of age during the time of the requested vote.

### Section IV - Membership Duration

Membership shall be on a seasonal year basis, from registration until playing the final game of the season. For this document, "season" means August 1 through July 31 of the next year.

### Section V - Membership Termination

Membership may be terminated in accordance with the following:

1. The parent or guardian of a player under the age of 18, or a player of legal age may terminate his/her membership by written notification to the Board of Directors. No refunds will be given without approval of the Board.
2. The Board of Directors, by a majority vote, may initiate the removal of a member by a Disciplinary Hearing Process.
3. All decisions of the Hearing panel are final unless overturned by OYSAN, or USSF.

## **ARTICLE III - BOARD of DIRECTORS**

### **Section I - Board of DIRECTORS**

The affairs of HSA shall be directed by Board of Directors. They shall make rules and regulations as necessary and said rules and regulations must be made available to any member on request.

The said Board reserves the right to suspend or revoke the eligibility of any player or coach to participate in the activities of HSA for flagrant violation of the rules following a hearing. Players and coaches who are given cards by the referees at games are not entitled to hearings. A two-thirds vote is required.

The Board of Directors of HSA shall consist of the following:

- President
- Vice President Competitive
- Vice President Recreational
- Secretary
- Treasurer
- Recreational Director A
- Recreational Director B
- Recreational Director C
- Boys Competitive Director
- Girls Competitive Director
- HSA Recreational Coaching Director

The Past President is a member of the Board of Directors, who may attend, but is a non-voting, ex officio member.

The following support personnel are non-voting members of the Board of Directors: HSA Recreational Registrar, Referee Assignor, HSA Scheduler, and HSA Facilities Director.

For election purposes candidates for President must have been a past member of the Board of Directors or a director in either division. For Election purposes, the nominees for Past President shall be limited to a former president of HSA.

### **Section II - Term of Office**

The following shall be elected at the Annual Meeting for a period of two years by a majority vote of HSA members or until the member tenders his/her resignation or is removed by a majority vote of the Board of Directors following a hearing. The maximum consecutive term held by Board or Division Member is two terms. In the event of an elected position opening, the remaining members of the body to which they were elected shall appoint a replacement. If a division fails to select a replacement 30 days after the office is vacated, the Board of Directors will fill the office for the unexpired term. Those members running for HSA office will be voted for separately by ballot. The elected Officers shall be the persons receiving the majority of all votes cast by the HSA membership for each HSA office. Terms of office shall begin at the end of the Annual General Meeting. The term of office of any and all elected positions is two years, and the maximum consecutive term held in any one position by an elected Member is two terms in the same office. Officers shall be elected upon adoption of the Constitution and Bylaws to serve until the next Annual Meeting, and as detailed in Article 7 of the Constitution of HSA.

### **Section III - Responsibilities**

The overall responsibility of the Board of Directors is as follows:

- A. Hold regular Board of Directors meetings.
- B. Establish specific organizational objectives and goals.
- C. Approve/Disapprove the budget presented by each division.
- D. Monitor fund raising activities for conflicts and legal issues.
- E. Approve of all fees or dues.
- F. Determine requirements, study alternative solutions, and recommend best options for major equipment purchases.
- G. Protect the integrity of the organization.
- H. To create an environment whereby the needs of all children and each child in the program are met to the best of the ability of the board.

### **Section IV - Duties**

The Board of Directors and HSA Support Personnel shall perform the duties as set forth by the HSA Board of Directors. Descriptions of duties will be listed in a separate document entitled HANCOCK SOCCER ASSOCIATION DUTIES OF THE BOARD OF DIRECTORS OFFICERS AND SUPPORT PERSONNEL. Duties may be changed as needed by the HSA Board of Directors. Any changes must be approved by a two-thirds vote of the HSA Board of Directors.

## **ARTICLE V - MEETINGS**

### **Section I - ELECTION MEETING**

The Annual Meeting for elections will be held on the second Saturday of the Month of November at a time a place to be decided by the Board of Directors at the September meeting.. At the annual meeting, the President will give a full report on the activities of the Board. The members of the association will nominate and elect the persons as listed in this document and in the Constitution. Each active HSA member has one vote.

### **Section II - BOARD MEETING**

Monthly meetings are scheduled the first Tuesday of every month at the Anchor Center unless announced otherwise.

### **Section III - ORDER OF BUSINESS**

- A. Sign-in of Attendees
- B. Call to Order
- C. Presentations other than Board Members
- D. Approval of the old Minutes
- E. HSA Competitive Division Report
- F. HSA Recreational Division Report
- G. Secretary's Report
- H. Treasurer's Report
- I. Unfinished business and communications
- J. Committee reports
- K. New business and communications
- L. For the Good of Soccer
- M. Adjournment

### **Section IV - ROBERT'S RULE OF ORDER**

In case of doubt as to procedure, the latest edition of "Robert's Rules of Order, Revised Edition" shall govern.

## **ARTICLE VI - AMENDMENTS TO BYLAWS**

The By-Laws may be amended by a two-thirds vote of the membership at an Annual General Meeting. Proper written notice of any proposed amendments must be submitted to the membership at least 30 days prior to the Annual General Meeting, or a special meeting called for the purpose of amending this document.

Amendments approved by the HSA Membership and Board of Directors  
This Saturday the Eighteenth day of November 2006